

# **GLOVER SELECT BOARD MEETING MINUTES**

Thursday, December 12, 2013

Present: Jason Choquette, Jack Sumberg, Michael Ladd, Nick Ecker-Racz, Harvey Dunbar, Road Foreman, Roland Bickford and Cindy Epinette, Transcriber.

1. The meeting was called to order at 6:31pm.
2. Public Comment:
  - a. Sewer Line: Jack received a copy of the notes Gary Leach had regarding the installation of the sewer line at the residence of Charles Evans, when the main sewer line was installed. Jack will follow up with Roland about the exact cost to correct the sewer problem.
  - b. Glover Historical Society: Joan Alexander was present to see if the town would be willing to purchase replacement flags, as needed, that are displayed around town. Mike volunteered to speak with the American Legion about taking on this responsibility. Nick suggested making an appropriation in the town's budget to the Glover Historical Society for the replacement of these flags if the American Legion is not interested.
3. Road Update:
  - a. Employee Evaluations: Mike distributed a draft of a new evaluation form. He was seeking board input as to whether this new form would be useful. Harvey and the Board will review it.
  - b. Road Codes/Standards: Harvey is concerned that by adopting the new Road Codes and Standards issued by the state it is going to be more expensive to replace culverts. A hydraulic study would be required when replacing any culvert that carries a "perennial stream". The hydro study does not cost the town anything, but complying with ANR's recommendations specifying the size of the replacement structure will. The Board agrees that the cost to replace culverts needs to be included in the budget each year.
  - c. Jim will be out on sick leave until mid-January.
  - d. Guardrails: Nick suggested installing guardrails on a section of road on Lake Parker. He is concerned about vehicles going off the road and into the lake each year.
  - e. Nick suggested that the ditch and berm placed to block a field access road on the Tetreault property be modified. He believes that if someone goes off the road they could be seriously injured because the ditch is so deep.
4. Board Discussion:
  - a. Library Curtain: Nick suggested installing a curtain in the library for the auditors. Usually when the auditors are there the library is closed. If a curtain is installed the auditors will have some privacy and it will not require the library to be closed.
  - b. Lake Parker Sewer Poll: A poll was sent to Lake Parker residents inquiring if they support the project if it is funded solely by Lake Parker residents. The

majority of the responses received, so far, are negative, they will not support the project.

- c. Appropriations: The Board received a request from NVDA for a \$405 appropriation from the town for 2014. The Board received a “Thank You” letter from the Vermont Association of Blind and Visually Impaired, for the town’s appropriation in 2013.
  - d. The Board signed the letter of reference for RC Construction.
  - e. Public Notice: There will be a meeting to discuss the Orleans County budget on January 13, 2014 at 4pm.
  - f. Orleans County Sheriff’s Report: The Board reviewed the November report.
  - g. Personnel Policy: Mike will review the personnel policy, in its’ entirety, so the Board can review the need for a six month waiting period to join the insurance.
  - h. Unemployment: Mike will continue to research unemployment responsibilities, he may contact the lawyers. He would like to review the practice of providing a payroll service to organizations within Glover.
  - i. Budget Review: The Board reviewed the budget report.
5. Board Action:
- a. Minutes: Mike made a motion, seconded by Jack, to approve the minutes dated November 14<sup>th</sup> and November 25, 2013. The motion carried with a vote of 3-0.
  - b. The director’s orders were signed.
6. The meeting was adjourned at 8:52pm.

Respectfully Submitted,

Cynthia Epinette  
Transcriber

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Jason Choquette

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Jack Sumberg

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Michael Ladd