

GLOVER SELECT BOARD MEETING MINUTES

Thursday, March 27, 2014

Present: Jack Sumberg, Michael Ladd, Brian Carroll, Harvey Dunbar, Road Foreman and Cindy Epinette, Transcriber.

1. The meeting was called to order at 6:33pm.
2. Road Update:
 - a. Signs stolen: Harvey reported that about twelve more road signs have been stolen. It was suggested that fiberglass signs be ordered instead of metal signs.
 - b. Road Signs: Harvey indicated the need for eleven signs that designate a fourth class road and the road will not be maintained.
 - c. Road Classifications:
 - i. Halsey Lane: Town Highway 80 (Halsey Lane) – There being no objection to the proposed acceptance of Halsey Lane as a class 3 town highway, it was moved by Jack and seconded by Brian, that the public good, necessity, and convenience of the inhabitants of the Town of Glover require that said highway be accepted as a class 3 town highway. The motion carried.
3. Board Discussion:
 - a. Lake Parker Sewer: There is a meeting scheduled for April 9th with the USDA to discuss the sewer project. Jack has requested Gary Leach recalculate the cost per homeowner.
 - b. Act 250 Permit: The Board received notification that an Act 250 hearing may be scheduled to discuss the application submitted by Arawn & Jessica Menard.
 - c. Thank You Letter: The Town received a letter from the Northeast Vermont Area Agency on Aging thanking the town for their support.
 - d. Parking Ordinance: Mike has not received any feedback from the Orleans County Sheriff's Office. He will follow up with Phil Brooks.
 - e. CDL Drug & Alcohol Policy: The Board discussed the draft policy further. Jack will update the policy and email another draft for further review at the next meeting.
 - f. Personnel Policy: The Board reviewed the draft policy submitted by Vermont League of Cities & Towns. Jack will update the draft policy and email it for further review.
 - g. Policies: The Board would like the web site updated to include the town's policies.
 - h. West Glover Sewer Dispute: Jack discovered that the houses on 2517 Bean Hill Road and 118 County Road are not connected to the West Glover sewer system because they have an independent septic system. The Board will send a letter to the homeowner requesting documentation that the septic system is pumped on a regular basis and notification that in the event the independent system fails the houses must hook into the public sewer system.
 - i. Perron Hill Road: Pike Industries contacted Jack, indicating if there is any problem with the paving job they did on Perron Hill Road and County Road in the spring when the frost goes out to contact them. There is a one year warrantee in the contract.
4. Board Action:
 - a. Minutes: Jack made a motion, seconded by Mike, to approve the minutes dated March 13, 2014. The motion carried.
 - b. The director's orders were signed.

- c. Conflict of Interest Policy: Mike made a motion, seconded by Brian, to accept the policy as written. The motion carried.
 - d. Public Assistance for Debris Removal: Jack made a motion, seconded by Mike to approve signing the request for assistance from FEMA to clean up after the ice storm. The motion carried.
 - e. 2014 Selectboard Appointment: Jack made a motion, seconded by Brian, to approve the list of who the Selectboard has appointed to specific positions.
 - f. Planning Commission: Jack suggested using the \$3,500 that Glover is eligible for through the Barton consortium, to update a hazard mitigation plan. The Board is seeking interested parties to join the Planning Commission.
 - g. Sargent Lane: Mike made a motion, seconded by Brian, to award the bid to repair/replace the Sargent Lane bridge to JP Sicard in the amount of \$259,501.
 - h. NIMS: Jack made a motion, seconded by Mike, to sign the National Incident Management System (NIMS) contract. The motion carried.
 - i. Blanchard Oil Quote: Brian made a motion, seconded by Jack, to accept the quote to improve the heat circulation at the Town Clerk's office in the amount of \$1,989. The motion carried.
 - j. Town Clerk Vault: Mike made a motion, seconded by Brian, to request bids to upgrade the vault in the Town Clerk's office. The motion carried. Jack will place an advertisement in the newspaper.
5. Adjourn: Brian made a motion, seconded by Mike, to adjourn at 10:23pm.

Respectfully Submitted,

Cynthia Epinette
Transcriber

Jack Sumberg

Michael Ladd

Brian Carroll