

**TOWN OF GLOVER, VERMONT
SELECT BOARD MEETING
GLOVER MUNICIPAL BUILDING
April 07, 2011**

Officers Present: Jason Choquette-Selectman, Tara Nelson-Selectperson

Guests Present: Philip Brookes, Kirk Martin and Patricia Russell

1. Jason called the meeting to order at 6:30p.m.
2. A motion was made to appoint April Bodette to be the new Board Clerk and Jason Choquette seconded that motion.
3. Officer Kirk Martin and Officer Philip Brookes were at the select board meeting to present their contract from the Orleans County Sheriff's Department. Officer Martin questioned if any of the roads were on the local ordinances. Tara replied that the Shadow Lake Road was one and Officer Brookes thought that Bean Hill Road was another. Officer Brookes had a traffic ordinance for the town explaining all of this. There was questioning about "if" the town wanted to place any ordinances and more specific, placing a town wide no parking along public roads ordinances, what would that entail? The answer was given by Officer Brookes that there was a book to give the correct accordance and this would comply with the Department of Motor Vehicle Department. Officer Brookes was willing to guide and help with drafting anything like ordinances to some degree so that it's right. The town attorney was also suggested by Officer Martin as another resource to be sure that the town was falling into compliance. Officer Martin suggested that the town could adopt a highway; this would allow the town to have a certain section of the road, route 16, adopted by the town which is an ordinance. Adopting a highway would allow the town to generate up to 80% of revenue which is

paid back to the town from the tickets that are written and paid. The sheriff's department will have a monthly report and a spreadsheet and a letter will be presented for Town meeting day. Phil addressed that the fact that when the town's people look at the Sheriff Departments spreadsheet or summary for the year that if it shows they wrote \$10,000 dollars worth of tickets this does not mean that this money is necessarily covering the cost of what was appropriated for their services because the town only gets back 80% of the tickets that actually get paid and only if the tickets were written under that ordinance of adopting a highway. Officer Martin said that the town should not look at this ordinance as an income for the town and not to count on it in the budget. In review of the contract, a question was asked about a 5% administrative cost, the question was answered that this is not above and beyond the allocated \$10,000 contract and that it was already budgeted into that amount. Tara represented the people of the town with the concerns of a certain deputy Sheriff being on duty. Officer Brookes said "point taken" and this is a common issue; for whatever reasoning these differences occur, whether it be the tactics that officers use and or by all law enforcement for that matter or if it is a personal conflict. Officer Martin said that if complaints are brought to their attention than they will follow-up and an outside source will do an investigation. This issue was re-iterated several times by Jason representing the town peoples concern to not have this certain officer on duty and it was "heard" by Officer Brookes and Officer Martin but again they could not guarantees that this request could be made. There are 20 officers in total, three full times and a handful of part time officers. Officer Brookes reiterated to make a complaint about that certain officer and about the problem they have had with that officer. The next thing talked about were the priorities that the town had for the Sheriff's Department and how

the town wanted to divide the hour allocated. The lakes and beaches were one area that the board thought the department should patrol more often during the summer time. The hours were talked about in how they wanted them dispersed over the contracted year. At this point, the weeks remaining for the year are 51 weeks with 238 hours of service to be provided. This gives the town 4.66 hours per a five day week. So if the town wants to have more observations done during certain times of the year such as say Glover Day (during times that there are more people and traffic to control to help with safety issues) than the sheriff's department wants to schedule ahead of time these kinds of events. The board may look at other lake town contracts to see how they divide the hours for their town. The contract will be effective when it is signed and it was agreed upon to start as soon as the two present board members signed the contract and the absent member, Bucky Shelton would sign it in the morning.

4. Patricia Russell presented the board with her sewer bill and wanted to know how come her bill was a quarter of the town allocations, she emphasized that she was paying for a quarter of the total cost of what the town was contributing to the town sewer. She stated that she has 4-1000 gallon tanks that are stored in reserve for an emergency and that is her max capacity of usage. The nursing home has a water meter, so tracking exactly what is being used from this establishment will be easy. It was explained that there was a surplus amount of funds left over from 2009 going into 2010 budget because the system was not up and running and that it will reflect a considerable increase as far the current billing cycle of 2011 which went from \$399.00 dollars to \$623.00 dollar increase per year per unit. It was told that it was difficult to project a budget and that this was all new business for the board. It was also told that if even half of Lake Parker residents were

hooked on it would allow some relief in everyone's sewer bill. However, the board felt that getting the current kinks and issues figured out was a priority. To the best of the board's knowledge and immediate study of Union House's sewer bill brought to their attention that this establishment was being charged for 27 units and one unit for a commercial business such as a nursing home was roughly estimated as 154 gallons of water per unit. The facility has 13 bathrooms and has the capacity of 44 residents. The board suggests that because the Union House Nursing home has an installed meter to track the usage of water throughout the building that she should bring the meter readings to the board and any adjustment would be made. Ms. Russell was not against the board reading the meter to give them a balance and check system against the recorded figures for the year. Ms. Russell says that most of her residents are in disposable material and that her rubbish removal is more than her water waste, she thought.

5. That brought up a conversation about the issue of items found and that disrupts the use of the pump that works the new sewer system. There has been inappropriate material found that is not sewer accepted waste such as rubber gloves. Ms. Russell assured that these items were not from her facility because she purposely has bought materials such as rubber gloves that you cannot just find at a local drug store. Ms. Russell stated that they did check on these items that were causing the issue of broken down equipment and it was true that none of these items had come from her place of business. With the issue of tangled matter in the pumps at the sewer sight, the town has had to replace two pumps but at this time, grant money has covered this cost. Installing a regurgitator was mentioned, this equipment would help derail this problem or a grinder system which would also breakdown material like rubber gloves before processing through these pumps. The

trouble is that it could cost upwards of \$60,000 for a unit. Mrs. Russell mentioned a grant that would help pay for this equipment. Ms. Russell also mentioned the fact of runoff from old water pipes that are running into the system and has wonder if this is contributing to the total amount of water waste.

6. This spawned the conversation that Route 16 through Glover will be repaved this summer and that the man holes will be changed to avoid the roadside water runoff as well. However, the state has suggested that when they repave the road that the town should replace the water lines that run under this site because they are old and may get damaged with all the heavy equipment and jarring of the ground. The board thought that this might be another expense to consider on behalf of the town's people but Ms. Russell thought that the Glover Water Company owns these water lines and that it would be at their expense. More research will be done by the board to learn more about this situation.
7. Before Ms. Russell left it was reiterated by Tara to bring her years worth of meter readings and that a note will be left for Donna (town clerk) to look up the units and formulas for the different businesses in town
8. The board members signed to allow the town bill's to be paid and the ones that were paid such as: payroll summaries, expense vendor details, minutes from last select board meeting that were approved and signed, Runaway Café's first class liquor license (it was discussed that they should put the same conditions on this business as other like establishments in town) which are the accommodations for enough parking for patrons, noise control and a parking attendant/bouncer when more than 30 customers attend the business. Excess over weight permits were submitted and signed which were form:

Kelley View Farm, Richard LaClair Sr., Cardianl Logistics Management Corporation and a single vehicle permit was signed that was submitted by Michael L. Townsend.

9. The board reviewed a Lake Parker residents Federal Emergency Management Association, FEMA letter pertaining to his insurance company demanding him to put flood insurance on his policy, this has been an ongoing review and research for the board to help this resident to determine if his residential establishment is truly in a flood plain.
10. The quarterly report on budget was reviewed
11. A note was left for Bucky the third board member to sign the paper work
12. Tara made the motion to adjourn the meeting at 8:41p.m.

Approved date of next meeting: Thursday April 21, 2011 at 6:30 p.m.

Respectfully submitted,

April Bodette, Board Clerk

Jason Choquette, Selectman

Tara Nelson, Selectperson

Bucky Shelton, Select Board Chair