

**TOWN OF GLOVER, VERMONT  
SELECT BOARD MEETING  
GLOVER MUNICIPAL BUILDING  
MARCH 18, 2009**

Officers Present: Jason Choquette-Select Board Chair, Tara Nelson-  
Selectwoman/Board Clerk, Bucky Shelton-Selectman, Andy  
Brousseau-Road Foreman

Guests Present: Harvey Dunbar, Deb Clark, Peter Letzelter-Smith, Becky  
Williams, Gary Leach

- I. Jason called the meeting to order at 6:30 p.m.
- II. Peter Letzelter-Smith gave a grant writing update.
  - A. Peter attended a Hazard Mitigation workshop. He learned that the town needs an engineering report before applying for the grant. If the town receives the grant, this cost can be covered by the grant. Gary Leach said he can do a preliminary report up front, and then a more extensive report if the town receives the grant. Grant writing expenses can also be included in the grant. There is a 75%/25% cost share. The 25% local match can be “in-kind”, such as use of town vehicles, road crew, etc.
  - B. Regarding the economic stimulus, it looks like the current money is for state projects. A second wave of money will be distributed to localities later this summer, possibly through VTRANS. Peter and the board will need to meet soon to develop a “wish list”. One possibility is paving further up County Road. Peter asked about pursuing money for work on the ambulance bay. This is complicated, as the Glover Ambulance is a separate entity from the town, but the town owns the building currently occupied by the ambulance. Tara remarked that even though they are a separate entity, they are an important part of Glover. The board will get back to Peter on this.
  - C. Peter suggested developing a system for electronically storing engineering reports, studies and plans so they are easily accessible. Many grants applications are going paperless.
- III. There was a brief discussion on paving. If the town wants to pave more that we receive in state funds, Harvey said one suggestion would be to borrow the money like the town did for Shadow Lake Road. It was mentioned that the town only receives paving funds from the state for Class II roads.

- IV. Dispatching services were discussed. Peter mentioned he has heard talk about the state passing dispatching costs along to the towns. Tara said she has a lot of concerns about this as it will be a hardship to many small towns.
- V. Becky Williams, Town Constable, gave an update to the board.
- A. By 2010 all town constables need to go to a one week training to be certified as part-time. Becky will attend the training this summer.
  - B. Becky requested to be informed of any constable issues if they are going to be discussed at a meeting.
  - C. Becky stated that the second constable position can be served by a non-resident if no one is elected at town meeting.
  - D. Becky has concerns about the current second constable position. She's not sure if the person currently in this position will be available if needed. Tara suggested she meet with the second constable and then report back to the select board.
  - E. Becky has been performing camp checks on Shadow Lake and things seem to be going well.
  - F. Becky has received her blue light permit. She would like to use it to slow down vehicles and try to get motorists to stop at stop signs. She has no intention of writing tickets.
- VI. Becky asked the select board if alcohol is allowed at the town hall when it is rented out. She would like to rent it this summer and she needs to know soon. Donna Sweeney has suggested drafting a policy for this, as the town doesn't want to be caught up in a liability issue. Donna provided the board with two draft policies from the Vermont League of Cities and Towns. The town will need a certificate of insurance from the person renting the town hall. Bucky said she should ask her homeowner's insurance carrier for this. The select board will work with Donna on drafting a policy.
- VII. Gary Leach provided a sewer project update. He is looking at April 15 for a start-up date. The boring still needs to be done as well as the pump stations. Harvey and the board both mentioned the pavement is cracking near the edge of the road where the excavation work was done. Peter asked about the old leach field. Gary said the pipes and pump will be taken out, and the area filled in with sand to make it safe to be re-used.
- VIII. The board asked Harvey if he was interested in training for the sewer maintenance position. The board wanted to ask current employees before looking elsewhere. Harvey is not interested, neither is Andy. Andy suggested looking at Earth Tech,

as they service Barton's sewer system. Andy questioned if the current pumping station can handle additional flow.

- IX. Andy gave an update on the roads.
- A. Andy received a quote from Milton Rental to rent a sand screener. The cost is \$1,125 per week. We would need to tow it here and back. Andy predicted 2-3 weeks to get sand done. He would like to do it in May, or earlier. The board, Andy and Harvey would like to use half (2,000 yards) from Terry Neil's pit and half from another source. The board gave Andy the go-ahead to rent the screener.
  - B. Andy received a quote from CRW Woods to rent an excavator this summer for ditching. The cost is \$4,000 per month. We would need to rent a trailer to move it from site to site.
  - C. The current warranty on the new truck is one year on the truck and two years on engine. The select board decided not to purchase an extended warranty for it.
  - D. Andy suggested re-prioritizing the summer schedule due to the condition of Daniel's Pond Road and Andersonville Road. This could mean putting off the work on Still Hill and Borland Road. Bucky suggested looking at the number of residents on the road when prioritizing. Tara said to remember Bailey Lane needs work.
  - E. There was a discussion on guardrails, specifically on a bad curve on Parker Road. Andy and Harvey said guardrails would make plowing and grading difficult. Andy also said guardrails need to be installed correctly. Better signage may help slow down traffic.
- X. Jason made a motion to go into executive session at 8:22 p.m. to discuss a personnel matter.
- XI. The board came out of executive session at 8:47 p.m. Action taken: Andy is stepping down as Road Foreman, at his request. The select board appointed Harvey Dunbar as Road Foreman. Andy will continue to work for the town on the road crew.
- XII. Harvey suggested posting the select board minutes on the town web site. Tara will look into this.
- XIII. The select board signed a liquor license for Parker Pie and tobacco license for Lake Parker Country Store.

- XIV. The select board signed the renewal of bond anticipation for the wastewater system improvements.
- XV. Jason signed excess weigh permits for Camp Precast Concrete Products and Barrett Trucking Co., Inc.
- XVI. The board will have Donna look into the cell phone battery recycling program.
- XVII. Orders were signed.
- XVIII. Minutes were approved from the March 4, 2009 meeting.
- XIX. Jason made a motion to adjourn at 9:25 p.m.

Approved date of next meeting: April 1, 2009 at 6:30 p.m.

Respectfully submitted,

Tara Nelson, Board Clerk

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Jason Choquette, Select Board Chair

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Tara Nelson, Selectwoman

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Bucky Shelton, Selectman