

Unapproved

Glover Selectboard
Meeting Minutes
Thursday, December 13, 2018

Present: Michael Ladd, Jack Sumberg, Brian Carroll, Phil Woodward, Attorney and Cindy Epinette, Transcriber.

1. The meeting was called to order at 6:36pm.
2. Review of Agenda: The Board added an executive session to discuss a legal matter and a personnel matter.
3. Minutes: **Brian made a motion, seconded by Jack to approve the minutes dated November 8, 2018, November 26, 2018 and December 6, 2018. The motion carried.**
4. Appearances by local citizens: none.
5. Announcements for Review: none.
6. Reports:
 - a. Third Quarter Unemployment: The Board reviewed the quarterly unemployment report. No action taken.
 - b. Orleans County Sheriff's Department Monthly Report: The Board reviewed the October monthly report. No action taken.
7. Executive Session: **Jack made a motion, seconded by Brian, to enter executive session at 6:50pm to discuss a legal matter and a personnel matter. Executive session was concluded at 7:32pm. No action taken.**
8. Old and Unfinished Business:
 - a. Health Insurance 2019: **Brian made a motion, seconded by Jack, to maintain the existing coverage option that included an estimated 5% increase. The motion carried.**
 - b. Riendeau Gravel Pit: Testing of the area is scheduled for January 2019. Jack will contact Dig Safe, designate the bore sampling locations and research the steps needed to extend the Act 250 permit.
9. New Business:
 - a. Budget Items: The Board started to review the expenses that will be included in the 2019 budget.
 - b. Insulate Municipal Building Cellar: Jack obtained several quotes to insulate the cellar. **Jack made a motion, seconded by Brian, to accept the quote from NP Foam, LLC, from Irasburg, to insulate the municipal building cellar for \$2,800.00. The motion carried.**
10. Board Action:
 - a. The Board signed the director's orders.
11. Adjourn: Brian made a motion, seconded by Mike, to adjourn at 8:01pm.

Respectfully Submitted,

Cynthia Epinette
Transcriber

Michael Ladd, Chair

Jack Sumberg

Brian Carroll