

TOWN OF GLOVER
Selectboard Meeting Minutes
Thursday, March 26, 2026 – Glover Town Hall

Present: Adam Heuslein, Tabitha Armstrong, Mike Pray, Road Foreman, Dan Clark, Angela Daniels, Energy Committee, Olivia Noel, Richard Epinette, Tyler Scelza, Amos Turner, Justin Mason, Lister, Phil Brooks, Glover Fire Department Chief, Matthew Wilson, Chronicle, and Cindy Epinette, Clerk.
Zoom Participation: Sara Gluckman, Ed Barber, Newport Daily Express, Dawn Stone, Nick Ecker-Racz and Corrina Skorker.
Absent: Anne Eldridge

1. The meeting was called to order at 6:31pm.
2. **Additions or deletions to the agenda:** Orleans County Sheriff's Report, Debrief on Long-Term Planning for the schools were added to the agenda.
3. **Public Comment:**
 - a. **Olivia Noel** expressed a need for snow removal equipment on the sidewalks in the village. Adam reassured her the Budget Committee will be discussing this subject.
 - b. **Richard Epinette** inquired about paving the section on Shadow Lake road from Inlet Cove to the bottom of Hinman road. In 2024 the Selectboard had decided that section of road did not need to be paved. At that time, the Selectboard had indicated the registered voters of Glover could submit a petition, for an article to be included in the Annual Town meeting warning, to discuss whether or not that section of road should be paved. The Selectboard indicated paving that section of road is not in the budget for 2026. At this time, a petition can be submitted, signed by 5% of the registered voters, to (a) hold a special town meeting to discuss increasing the budget, or (b) include this topic in an article for the next town meeting. Registered voters have the right to override Selectboard decisions, and this is the process available. Mike mentioned VTrans is reviewing the need to replace/repair the cattle pass/underpass area to prevent the road from collapsing. That needs to be determined before paving occurs. Richard expressed his disappointment that previously paved roads are not being paved again.
4. **Approval of Minutes dated March 12, 2026: Tabitha made a motion, seconded by Adam, to approve the minutes. The motion carried.** Adam pointed out a terminology error that needs to be clarified. There were several topics that were "tabled". It was the intent of the Board to "postpone to a future date" discussion of these topics, until Anne could be present or they required further research.
5. **Road Update:** Mike indicated the road crew have been plowing, grading, and sanding. One of the trucks is going in for some warranty work next week.
6. **Old Business:**
 - a. **MERP – Energy Committee:** The attorney reviewed the AIA agreement and suggested a "Supplemental Conditions to the Contract" be signed as well, to protect the town. Spates has reviewed this addendum and has signed it. **Adam made a motion, seconded by Tabitha, to accept the MERP contract from Spates, with the attorney addendum. The motion carried.**
 - b. **Salt Shed Update:** We are waiting for the permit application process. Tentatively, the permit process will begin next year.
 - c. **Cemetery Land Purchase – who signs for the town: Adam made a motion, seconded by Tabitha, to designate the Agent to Deed Town Owned Property, Cindy Epinette, to sign any documents that need to be signed in the acquisition of**

the Westlook I and West Glover cemetery property transactions. The motion carried.

- d. **Tax Collection Policy Adoption: Tabitha made a motion, seconded by Adam, to approve the Tax Collection Policy as written. The motion carried.**

7. **New Business:**

- a. **Listers – No appeal or suit Pending (Justin Mason):**

- i. Justin discovered four years where the “No Appeal or Suit Pending” certification forms were not signed, 2021, 2022, 2023 and 2025. These forms certify no one has appealed the property assessments and there are no pending lawsuits either. In the future, if someone sues the town they cannot hold the Grand List against us. **Adam made a motion, seconded by Tabith, to approve signing the Certificate of No Appeal forms. The motion carried.**
- ii. A notice was placed in the public posting locations, indicating the Listers will be performing property inspections. A list of properties they plan to visit is at the Town Clerk’s office and they will post a notice on each property owner’s door. The Listers will notify the Orleans County Sheriff’s Office and State Police when they visit properties, in case the police receive phone calls about uninvited visitors. The Listers are planning to purchase removable magnets for their vehicles, identifying them as town employees working on official town business. The Selectboard supports this purchase and would like to see photo identification lanyards worn as well.
- iii. Office Hours: The Listers have established office hours on Thursdays from 3-5pm.

- b. **Olivia Noel – Communication:** Olivia would like to discuss ways the town can improve communication with townspeople and within the departments. She agreed to work “pro bono”. She would like to help improve the communication system in place and make suggestions on how it can be improved. The Board agreed and is excited to work with her to improve communications. Adam will schedule a meeting with Jethro and Olivia to discuss the possibilities further.

- c. **Glover Fire Department Contract (Phil Brooks):** Phil submitted a copy of the 2026-2027 contract. He identified several changes that have been included, changing the bylaws, removing the town auditors from examining the fire department books and all the contract dates were updated to reflect the term of April 1st to March 31st. The contract amount is \$58,931.00. **Tabitha made a motion, seconded by Adam, to approve the Fire Protection contract. The motion carried.**

- d. **Authorize Jim Barlow to review Policies & Ordinances:** Adam suggested Jim Barlow review the existing policies and ordinances to determine if they are up to date and compliant. It was suggested a list be created, prioritizing the policies and ordinances, before submitting them to Mr Barlow. Adam will create the list and prioritize. A decision will be made at the next meeting.

- e. **Adopt Wastewater Reserve Fund Policy:** The Board reviewed a draft policy of the Wastewater Reserve Fund. **Adam made a motion, seconded by Tabitha, to approve the Wastewater Reserve Fund Policy with the noted correction. The motion carried.**

- f. **Adopt Reappraisal Reserve Fund Policy:** The Board reviewed a draft policy of the Reappraisal Reserve Fund. They made a change regarding limiting where the reserve funds are spent. This will be updated and brought back for adoption at the next meeting.

- g. **Orleans County Sheriff's Department Report – February:** No action taken. We do not have a 2026-2027 contract yet. Adam and Tabitha have some concerns about the information provided. There concerns will be addressed at a future meeting.
 - h. **Approval of Documents:** It was agreed that documents requiring Selectboard approval must be submitted for their review well before a scheduled meeting. Clarification was made that no single Selectboard member can sign anything representing the town without prior approval of the majority of the Selectboard at a duly warned meeting.
8. **Town Administrator's Report:**
- a. **Shadow Lake Dam Update:** No update.
 - b. **VCDP Application Update:** VCDP may require an Administrator oversee this grant, if approved. Janet Lee has volunteered to be the Administrator. She requested a letter of support that needs to be included in the application process. **Tabitha made a motion, seconded by Adam, to sign the letter of support.**
 - c. **Parker Lake Dam:** Tabitha spoke with Theresa about all the dams. The last time Lake Parker dam was inspected was in 2023 and classified as "satisfactory".
 - d. The Board would like someone to inspect the dams on a regular basis, including outflow and debris accumulation. If these factors are still present the Board will address it accordingly.
 - e. The Board does not want anybody, unauthorized, working on or near the dams and outflows, without prior approval.
 - f. All agreed that a procedure must be in place detailing the maintenance and process for each dam, including the elevation boards. This process should be on file at the Town Clerk's Office.
9. **Town Clerk/Treasurer Update:**
- a. **Rabies Vaccination Clinic:** A rabies vaccination clinic has been scheduled for Saturday, March 28th at the municipal building from 9 – Noon. Glover residents may license their dogs as well.
 - b. **New Assistant Town Clerk/Treasurer:** Cindy has hired an assistant, Lorna Gaylor. Lorna will join Glover on March 30th for 20 hours/week.
10. **Public Comment/Other Business:**
- a. A meeting was held at the school to discuss Long Term Planning for the school. LRUEMSD is seeing input from the community about the future of the school. There are meeting scheduled at each school in the district. Please attend and share your opinion/concerns.
 - b. A Public meeting needs to be scheduled to review the Glover Green plans update.
 - c. A Public meeting needs to be scheduled regarding public safety.
 - d. Amos Turner requested more information about how NEK Broadband has helped Glover residents.
11. **Signing of Orders:** The Board signed the orders.
12. **Executive Session:** none
13. **Adjourn:** Adam made a motion, seconded by Tabitha to adjourn the meeting at 9:34pm.

Respectfully Submitted

Cynthia Epinette
Transcriber

Adam Heuslein, Chair

Anne Eldridge

Tabitha Armstrong

Next Meeting Topics:

Executive Session for personnel matters.

Adoption of the Reappraisal Reserve Fund Policy

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