

TOWN OF GLOVER
Selectboard Meeting Minutes
Thursday, May 14, 2026 – Glover Town Hall

Present: Adam Heuslein, Anne Eldridge, Tabitha Armstrong, Theresa Perron, Town Administrator, Mike Pray, Road Foreman, Dan Clark, Phil Brooks, Brad Gebbie, and Ed Barber, Newport Daily Express.

Zoom Participation: Cindy Epinette and Justin Mason

1. The meeting was called to order at 6:32pm.
2. **Additions or deletions to the agenda:** Executive session regarding a contract and legal matter.
3. **Public Comment:** none.
4. **Approval of Minutes dated April 23, 2026: Anne made a motion, seconded by Adam, to approve the minutes dated April 23, 2026. The motion carried.**
5. **Road Update:**
 - a. The road crew have been grading road. The main roads have been done at least once, the side roads are being worked on. They've worked on the shoulders and culverts on Shadow Lake Road, they completed the MSHD refresher course, and as dryer weather permits, they will work on the ditch/culvert on Shadow Lake Road where the stone wall is located. Brad Gebbie expressed appreciation for the shoulder work completed on Shadow Lake Road.
6. **Old Business:**
 - a. **Private Road & Driveway Ordinance Review:** The attorney reviewed the proposed changes and made a few more changes. The updated proposed ordinance was reviewed by Mike Pray as well. **Anne made a motion, seconded by Adam, to accept the changes made to the Private Road & Driveway Ordinance. The motion carried.**
 - b. **Set Work Session Date to Discuss Personnel Policy: Once the Board has reviewed and made changes, the policy** draft should be sent to VLCT to get their input before sending it to Jim Barlow. No date has been set.
 - c. **Wastewater Update (Pump Control Solutions/Maintenance):** Pump Control Solutions provided a quote to upgrade the dialers at all pump stations. The new dialers will be able to remotely monitor the pumps and flows. There was concern about hacking the system. It was decided that changes will be conducted manually, not remotely. **Anne made a motion, seconded by Tabitha, to approve the quote from Pump Solutions Control, LLC for \$14,260 for wastewater pump station monitoring. The motion carried.** This expense will be posted to the reserve account.
 - d. **Review/Adopt Budget Advisory Guidelines:** The Budget Committee suggested including a statement that the majority of members be registered voters in Glover, the chair complete the Open Meeting Law training, Conflict of Interest training and Ethics training. The question was asked if the Selectboard can remove a member from the committee? The next Budget Finance Committee meeting is scheduled for June 24, 2026 at 6pm in the Glover Library.
 - e. **Review/Adopt Planning Commission Guidelines:** Anne has not heard of any proposed changes by the Planning Commission. **Adam made a motion, seconded by Anne, to accept the proposed Planning Commission guidelines as presented. The motion carried.**

- f. **Set Glover Green Public Meeting Date:** A Saturday meeting date is suggested. Anne will have more information for the next meeting. It was noted this will be a Special Selectboard meeting with a facilitator and will be warned. It was suggested the Board conduct a site visit. Also, Nick Ecker-Racz has suggested formally discontinuing the old section of Still Hill road where it used to cross the existing Glover Green. This will be discussed further.

7. **New Business:**

- a. **LEMP Update – Phil Brooks:** Phil submitted an updated LEMP plan. No major changes have been made, just phone numbers and contact names were updated. **Adam made a motion, seconded by Anne, to accept the LEMP as submitted. The motion carried.** Phil noted we are not in compliance with the NIMS requirement due to the NIMS website being inaccessible. Those who have not completed the training will continue to access NIMS and complete the training.
- b. **Listers Update – Grand List Extension – Justin Mason:** All is going well with the initial list of properties to inspect, with one more needed to be complete. More will be reviewed in 2027. They will be working on the current use next week. The State of Vermont had a contract indicating the Town of Glover was going to have the Town Wide Reappraisal completed in 2026. The contract was cancelled but the State of Vermont was not informed. The Listers have submitted Form PVR-4342 requesting an extension to submit the Grand List to the State. They anticipate being able to submit the 2026 Abstract by July 4th to the State of Vermont. The Selectboard will be able to adopt a tax rate in July. **Adam made a motion, seconded by Anne, to sign the PVR-4342 Extension Request. The motion carried. Adam made a motion, seconded by Anne, to send Justin to the Tax billing Seminar sponsored by NEMRC.** Tax billing seminar sponsored by NEMRC. Cindy has agreed to attend the training on June 5th. **Adam’s motion was denied.**

8. **Town Administrator’s Report:**

- a. **Shadow Lake Dam Update:** We received a \$5,000 donation from a very generous donor. On the website, the hydraulic testing results were uploaded, (preliminary risk assessment). This is phase 3 of the contract with Weston & Sampson. The next step, phase 4, is for these plans to go to VT Dam Safety to review. VT Dam Safety needs to review and approve each proposed plan. Then the Selectboard will review the VT Dam Safety approved plans and choose the best plan for Glover. All this information has been provided to Jen Andrews. The Selectboard has schedule a site visit to the dam on May 21st at 9am. The question was asked, if the lake is lowered, providing the property owner has more “beach” front property, is the property owner going to be assessed for more land? This is a question for the state.
- b. **ADA Grant/VT Arts Council Grant Update:** Theresa and Janet Lee met with folks from VCDP. VCDP suggested increasing the grant application from \$150,000 to \$300,000 to cover all the ADA upgrades needed. VT Arts Council will provide some money towards the required matching funds. She has consulted with the Coes for plans. The lift will be relocated to the front porch, the counter space in the town clerks office will have to be replaced and upgraded for ADA compliance. The town would be responsible for 25% (\$75,000) in matching funds, of which it can be in-kind services. Janet is willing to write the grant and be paid with REDI grant funds. Adam requested the costs be broken down to make the town obligations clearer. Theresa agreed to provide this information to the Board.
- c. **Municipal Building Cupola Repairs:** Theresa requested a quote from multiple organizations to replace the damaged roof. She received one bid. Cam the Handyman

provided a quote of \$1,550 to replace the roof. **Tabitha made motion, seconded by Adam, to accept the quote from Cam the Handyman. The motion carried.** There is a \$1,000 deductible therefore the Board decided to pay the expense out of pocket instead of filing a claim.

- d. **Outdoor Water Spigot:** Theresa received a quote of \$750, from Mountain Ridge Plumbing, to install a water spigot outside, to help water the rain garden plants. Theresa will speak with Dwain to see if he is qualified to do plumbing in a building.
- e. **NEKWMD Update: Theresa received a letter from NEKWMD indicating some pricing has increased.** The new rates: Recycling pickup increased from \$55/stop to \$65/stop, Compost fees increased from \$11.50/tote to \$15.00/tote. The question was asked if the town is required to have compost at the recycling center? Ask the budget committee to investigate what is the true cost of recycling (building expenses/labor/revenue, etc.).
- f. **Emergency Action Plan:** The board reviewed the EAP for Shadow Lake Dam. Several corrections were discovered. Theresa will make the corrections and present the updated plan to the Selectboard at the next meeting. Phil Brooks suggested the EAP for Shadow Lake Dam and the LEMP be reviewed to bring both into sync. It was suggested the Glover Ambulance Squad and Planning Commission become involved in creating any Emergency Action Plans as well.

9. **Committee Updates (as needed):**

- a. **Budget/Finance Committee Update (Justin):** The Committee discussed several changes to the 2026 contract with BASSI. Justin will email the proposed changes to the board for review. Dan Clark suggested including a timeline for certain tasks to be accomplished.

10. **Town Clerk/Treasurer Update:** none.

11. **Other Business:**

- a. Phil suggested the radio system repeater situation be reviewed. Can the road crew have it's own repeater? Anne and Phil will discuss further. It was suggested this situation should be discussed with the budget finance committee.
- b. **New Email Address:** Adam created an email address: clerk@townofglover in order for better communication. Each board member will receive the same information without violating open meeting laws.
- c. **Zoom Address:** Adam proposed changing the Zoom sign in so each board member will have access. This will also allow the AI summary be provided to each board member.
- d. **Front Porch Forum:** Adam has set up a Selectboard account for Front Porch Forum. If an emergency needs to be sent out it should be labeled "urgent" and it will be sent within 15 minutes of being posted. Postings will be restricted to Selectboard members only.
- e. **VT Alerts:** The Board would like to investigate this feature for emergencies. Phil Brooks will investigate further.

12. **Open Public Comment:** none.

13. **Signing of Orders;** The Board signed the check warrants.

14. **Executive Session VSA Title I §313 (1a) for a Contract Matter:** Adam made a motion, seconded by Anne, to enter executive session at 8:59pm to discuss a contract issue. Phil Brooks was invited into executive session. The motion carried.

15. Executive session was concluded at 10:20pm. Tabitha made motion, seconded by Anne, that the Ethics or Conflict of Interest complaint will be submitted directly to the Selectboard at clerk@townofglover.com. The motion carried.

16. **Executive Session:** Adam made a motion, seconded by Anne, to enter executive session to discuss a legal matter VSA Title I §313 (1f) at 10:21pm. The motion carried.
17. **Executive Session** was concluded at 10:34pm. No action taken.
18. **Adjourn:** Adam made a motion, seconded by Anne to adjourn the meeting at 10:34pm.

Respectfully Submitted

Cynthia Epinette
Transcriber

Adam Heuslein, Chair

Anne Eldridge

Tabitha Armstrong

DRAFT