

TOWN OF GLOVER
Selectboard Meeting Minutes
Thursday, July 27, 2023 – Glover Volunteer Fire Department Building

Present: Leanne Harple, Phil Young, Theresa Perron, Town Administrator, Dan Clark, Adam Heuslein, Sue Gibeault, Glover Ambulance, Phil Brooks, Emergency Manager, Amos Turner, Jen Andrews, Shadow Lake Association President, Brenda Plastridge, Lake Parker Association President, David Burke, John Wooten, Chris Roy, Newport Daily Express, and Cindy Epinette, Transcriber.
Absent: Dave Simmons, Mike Pray

1. The meeting was called to order at 6:30pm. Leanne reminded everyone about the proper protocol: you may speak when called upon and you must address the Selectboard, not the audience.
2. **Additions to the agenda:** Shadow Lake Association and Lake Parker Association regarding support for wake boating restrictions and an update on the cracked windshield request.
3. **Minutes:** There was a sentence in the draft that needed to be updated. The minutes will be brought back for approval at the next meeting.
4. **Road Update:**
 - a. **Swamp Road:** Amos Turner posed the question to the Selectboard about whether it would be a good idea to recategorize Swamp road from a class 4 road to a trail. Travelers become stuck in the stream that feeds into Shadow Lake. He is concerned about the water becoming contaminated by fuel and oil and then flowing into Shadow Lake. Jen Andrews supported his concern for Shadow Lake. He asked the question of how it benefits the town to be a class 4 verses a trail. He also indicated that it is becoming a nuisance for him to rescue travelers who attempt to drive through the stream. Or, can signs be posted that Swamp road is not available for through traffic? This will be discussed further at the next meeting.
 - b. **Excess Weight Permit:** Leanne did some research. Barton indicated they send a letter to businesses that travel their roads, reminding them of the Excess Weight Permit requirements. However, Barton does not seek the businesses nor do they enforce the requirements. This topic will be discussed further at the next meeting.
 - c. **Snowplowing:** This will be discussed further at the next meeting. Phil Brooks indicated plowing across the road is a ticket able offense, with fines ranging from \$47 to \$1,197.
 - d. **A Special Thank You to the road crew** for all their hard work these last two weeks, cleaning up the flood damaged roads. **Thank You.**
 - e. **Windshield Replacement Request:** The Selectboard received a letter from a gentleman who sustained a crack in his windshield after meeting a town truck. The Selectboard requested a letter from his insurance company, indicating if the \$100 deductible could be waived. The Selectboard received a letter stating the deductible would not be waived. Phil made a motion, seconded by Leanne, to approve paying the \$100 deductible. The motion carried.
5. **Shadow Lake and Lake Parker Association – Wake Boating:**
 - a. Jen Andrews expressed appreciation from both Shadow Lake Association and Lake Parker Association for the Selectboard supporting regulating wake boating on Shadow Lake and Lake Parker. The Associations are requesting additional support in (a) petitioning VT Dept of Environmental Conservation to restrict wake boating operation from 500 feet from the shore to 1000 feet from the shore and (b) if this restriction is not

amended, requesting a ban on wake boats on all lakes and ponds within the Town of Glover. They believe wake boating is dangerous to swimmers who swim across the lakes, anyone in small crafts and fisherman. Jet skis have been prohibited from using the lakes/ponds therefore it would stand to reason that wake boating would be limited as well. **Leanne made a motion, seconded by Phil, to approve supporting the petition to amend the restriction from 500 feet from shore to 1000 feet from shore. The motion carried.**

- b. **Parker Pond water testing: Mike Pierce has agreed to take another water sample to submit to the State to determine if Parker Pond is safe for swimming.**

6. 2023 Flood Update:

- a. Phil Brooks shared the announcement that FEMA has declared Orleans County as being affected by the flood and is eligible for FEMA assistance. Phil and Theresa did a walk through with FEMA, identifying some of the major areas affected. Phil is concerned about work needed in the river and when the Agency of Natural Resources needs to become involved. Leanne requested a list of his concerns so it can be researched further. As part of the FEMA eligibility, town officials need to be National Incident Management Systems (NIMS) IS100 certified. Phil will forward information for the Selectboard, Town Clerk and Town Administrator to become certified as necessary. There is an Emergency Preparedness class in Londonderry and an Emergency Preparedness Conference scheduled in Burke that Phil is planning to attend. Also, there is an Applicants Briefing meeting scheduled for August 2nd in Lyndonville regarding FEMA reporting. Phil requested permission to apply for a separate radio frequency that will be used for Emergency Management. The cost to apply is \$340-\$440. **Leanne made a motion, seconded by Phil, to approve Phil applying for the radio frequency, up to \$440 that will be funded with Emergency Management Reserve Funds. The motion carried.**
- b. **Local Emergency Management Plan (LEMP):** Phil and Theresa reviewed the plan and updated information as needed. There are several names of contracted service folks that need to be contacted to confirm they will be available in an emergency. **Phil made a motion, seconded by Leanne, to approve the updated LEMP. The motion carried.**
- c. **Debris Management Plan:** Phil will research the directive that the town is responsible for collecting the flood debris from individual's homes and the town's option of hiring a Flood Recovery employee to manage the flood recovery process. Both these expenses will be covered under FEMA reimbursements. He will also research the recommendation that the town have a "Debris Management Plan".

7. Website Update:

- a. **Old information on the website:** The Board requested the website be reviewed and updated accordingly.
- b. **Town Hall Calendar Accessibility:** The Board asked if the calendar on the website can be updated to include all events scheduled at the town hall. Cindy confirmed that this can happen.

8. **GREC Funds Update:** postponed.

9. **Glover Green Update:** Cindy informed the Board that three out of four signatures have been acquired. She will follow up with the remaining landowner.

10. **Quarterly Financial Update:** Cindy provided the Board with the quarterly financial update. No questions were asked.

11. **Town Administrator's Report:**

- a. **Town Hall:** Theresa indicated she has not heard back from Dennis Parent. She has spoken to Greg Camara to remove the remaining sheetrock and Limelite to clean up the basement. LimeLite has submitted a quote for \$7,225.15 to do this work. A claim has been submitted to the VLCT. Blanchard oil is coming in to drain the oil tank and move the tank until the utility room is clean out. The hot water system may need to be reviewed to determine if it's an "on demand" system versus "all the time" hot water sitting in the tank.
 - b. **Recycling:** Theresa requested the scheduled hours for the attendants include 15 minutes prior to the recycling center opening, to prepare for people coming in and 15 minutes after recycling closes to organize and clean up. The Board agreed that employees should be paid for the time they are there, including preparation and cleanup times.
 - c. **Town Garage Restroom:** Theresa suggested the town pay for the restroom at the town garage be cleaned on a weekly basis. Town employees use the restroom as need and it should be kept clean and stocked. The Board agreed to this request. Cindy will consult with the custodial who cleans the municipal building and town hall to see if she is interested in this additional task.
12. **Open public comment period:** none.
13. **Executive Session (Personnel Matter):** Leanne made a motion, seconded by Phil, to go into executive session at 8:01pm to discuss a personnel matter.
14. Executive session was concluded at 8:26pm.
15. **Board Action:** The Board decided to hold another executive session at the August 10th meeting. They also agreed to waive the 6 month waiting period for the insurance benefits for Theresa Perron.
16. **Signing of Director's Orders:** The order were signed.
17. **Adjourn:** Leanne made a motion, seconded by Phil, to adjourn the meeting at 8:26pm.

Respectfully Submitted

Cynthia Epinette
Transcriber

Leanne Harple, Chair

Phil Young

Dave Simmons