

TOWN OF GLOVER
Selectboard Meeting Minutes
Thursday, April 13, 2023

Present: Leanne Harple, Phil Young, Dave Simmons, Mike Pray, Road Foreman, Tyler Scelza, Dan Clark, Randy Williams, Adam Heuslein, Glover Ambulance, Sue Gibeault, Glover Ambulance, Job Breitmeyer, Glover Volunteer Fire Department, and Cindy Epinette, Transcriber.

1. The meeting was called to order at 6:34pm.
2. The Board added a question presented from Shadow Lake Association, an update on a vandalism incident and a letter from Kenneth James, to the agenda.
3. Minutes: **Dave made a motion, seconded by Phil, to approve the minutes dated March 23, 2023. The motion carried.**
4. **Road Update:**
 - a. Mike stated the road crew has been working on grading roads. He has been informed the town has been awarded a \$20,000 Better Back Roads Grant.
 - b. Proposed Road Policy: The Board discussed updating the Road Policy to address independent contractors operating in the road right-of-way. **Dave made a motion, seconded by Phil, to approve the revised Road Policy, with an additional change submitted by Mike. The motion carried.** The proposed policy will be warned for adoption at future meetings.
 - c. Adam expressed his appreciation for the work the road crew have been doing.
 - d. Greensboro Gravel Pit Update: The Board agreed to open negotiations with the Town of Greensboro again, to purchase a section of the gravel pit owned by the Town of Greensboro. Dave and Phil will speak with the Greensboro Selectboard again.
 - e. Review a letter from Kenneth James: a manhole cover in West Glover has become loose, creating a driving hazard for motorist. Mr James has requested reimbursement for damage done to his muffler as a result of the manhole cover popping up as he was traveling over it. **Leanne made a motion, seconded by Phil, to reimburse Mr James \$798.54 to repair his muffler. The motion carried.**
 - f. Vandalism Incident: The Board received a letter from the Office of the Orleans County State's Attorney indicating the individual that vandalized public and private property in 2022 plead guilty and will pay a fine.
 - g. Shadow Lake Road: After a discussion regarding the unsafe condition of Shadow Lake road, **Dave made a motion, seconded by Phil, to grind the road this year. The motion carried.**
5. **Personnel Policy Update:** Postponed until the next meeting.
6. **Discussions from the Last Board Meeting:**
 - a. **Law Enforcement Contract:** The Board received the contract from Orleans County Sheriff's Office, for the period April 1 – March 31, 2024 for \$14,674. **Leanne made a motion, seconded by Phil, to approve the contract as presented. The motion carried.**
 - b. **Jurisdictional Opinion:** The Board reviewed an Act 250 Jurisdictional Opinion for Phil Brown. No action necessary.
 - c. **Norwich Solar MOU Contract:** This contract was overlooked when the other agreements were signed. **Leanne made a motion, seconded by Phil, to approve the Memorandum of Understanding (MOU) between Glover and Norwich Solar as written. The motion carried.**

- d. **Phone line for Town Administrator:** The Board had discussed adding another phone line at the municipal building to accommodate the Town Administrator's position. Comcast will provide an additional line for about \$45/month. Cindy is waiting to hear back from Comcast about the cost to have one phone number and multiple extensions. Adam suggested contacting Jethro regarding a VOIP system.
- e. **911 Address Road Name:** Ken Borland, 911 Coordinator, has requested the road off Route 122 that connects Westlook II Cemetery, Glover Park and the gravel pit be named. Leanne suggested allowing the Glover School to come up with some names the Selectboard may choose from. The Board approved this suggestion. Leanne will approach Dr Blake with this proposal.

7. **ARPA Update:**

- a. **Glover School:** The winter ski program had been cut short this year. It was suggested the town give some ARPA funds to Glover School to allow students to enjoy the winter ski program again. There were several questions that came up, why was the program cut short? What happened to the funds that parents contributed to the program? Is there any other funding sources that can contribute to the program? Leanne will speak with Dr Blake about these questions.
- b. **Security Cameras:** Leanne will speak with Jethro about suggestions for the Town Garage, Town Hall, Municipal Building and Glover Park. It was suggested there are other options available that may be more cost effective.
- c. **Fire Department Roof:** It was brought to the Boards' attention that the Fire Department roof needs to be replaced. No quotes have been received yet. It was proposed that \$20,000 of ARPA funds be allocated to the roof replacement. If the cost to replace the roof is under \$20,000 the remaining balance will fund other building maintenance projects (trim boards, painting, etc). If the cost to replace the roof is over \$20,000 the fire department will fundraise to pay the remaining balance. **Dave made a motion, seconded by Phil, to allocate \$20,000 of ARPA funds to replace the fire department roof. The motion carried.**
- d. **NEK Broadband Proposed Site Plans in West Glover:** Dave and Adam met with NEK Broadband regarding placement of the cabinet behind the ambulance bay. The only concern raised was regarding the hydrogen gas cylinder storage. It was suggested the Glover Volunteer Fire Department become trained to deal with these cylinders in case of an emergency. NEK Broadband agreed with this suggestion. **Dave made a motion, seconded by Leanne, to approve the proposed site location. The motion carried.** It is understood that immediate service is not guaranteed with the construction of this cabinet, it may be two years in the works.
- e. **Shadow Lake Association:** SLA needed clarification on what the ARPA funds could be used for. They wanted to purchase some signs as well as sponsor educational workshops. The Board agreed that signage is considered educational materials.
- f. **Heart of Glover:**
 - i. Randy has not received the award letter, from the Board, regarding details about ARPA funds allocated to this project. Cindy stated the letter is in the Town Clerk's office.
 - ii. The Planning Commission has applied for a Rural Economic Development Initiative (REDI) grant for \$7,500. This will support hiring a grant writer. They are waiting for a decision.
 - iii. The Planning Commission has been awarded \$26,392 from a second Municipal Planning Grant.

- iv. The Planning Commission would like to begin cleaning up along the river edge, behind the Glover Green. They would like a written agreement between the Fire Department, the Sweeneys and the Town before any work is started. Randy will draft an agreement for the Board to review. Meghan Carter from Northwoods Stewardship is assisting with the planning and permit process.
 - v. A baby grand piano has been donated to the Town of Glover. The piano will be located in the town hall.
 - vi. Leanne will contact Sara Davies Coe to determine what the towns' options are in order to move forward with getting the boundary lines legally defined.
8. **Orleans County Sheriff's Report (February):** There were no billable hours for the month of February. No action necessary.
9. **Financial Update:** Cindy emailed copies of the quarterly revenue and expenditure reports for the general fund and wastewater fund to the board members. There are no surprises nor concerns about the balances. It was suggested that we get pricing from Suburban's and Fred's to be sure we are getting the best oil, propane and diesel rates for the town.
10. **Open public comment period:**
- a. Dan Clark mentioned the speed sign on the Barton side of Glover needs some LED lights replaced.
 - b. Tyler Scelza suggested contacting Ted Brown about buying the beach parking area. Mike had offered to upgrade the road as well. The Board had pursued this option previously. Ted has expressed no interest in making any changes, nor signing any easements. He likes things the way they are. He continues to be agreeable to having the parking lot used as it is now.
11. **The Directors Orders were signed.**
12. **Adjourn:** Dave made a motion, seconded by Phil, to adjourn the meeting at 8:05 pm.

Respectfully Submitted



Cynthia Epinette
Transcriber



Leanne Harple, Chair

Phil Young

Dave Simmons