

Unapproved

Glover Selectboard Meeting Minutes

Thursday, April 8, 2021

Present: David Simmons, Brian Carroll, Leanne Harple, Dan Clark, Jen Andrews, Ted Young, and Cindy Epinette, Transcriber. Attending via Zoom: Harvey Dunbar and Brenda Plastridge.

1. The meeting called to order at 6:30pm.
2. Introduction of those present.
3. Review Agenda: The Board added a discussion about the Memphremagog Association, signing the VTrans annual packet and a review of the first quarter financials.
4. Approval of March 25, 2021 minutes: **Brian made a motion, seconded by Leanne, to approve the minutes as posted. The motion carried.**
5. Appearances by Local Citizens and Visitors:
 - a. Jen Andrews & Brenda Plastidge – Wake Boating on Shadow Lake: The Shadow Lake Association is concerned about wake boating on Shadow Lake. Brenda was concerned about wake boating on Lake Parker. The Board encouraged Jen and Brenda to bring their concerns to the Vermont Agency of Natural Resources. The State of Vermont monitors and control what happens on lakes and ponds. Jen inquired if the Board would sign a petition in support of limiting wake boating on Shadow Lake, if one was created. The Board indicated they would review the petition if it was brought before them.
6. Announcements for Review: none.
7. Reports:
 - a. Road Update:
 - i. The road crew has been busy grading and sweeping roads. They cleaned a patch of brush/trees near the town garage to improve visibility when entering route 16.
 - ii. Harvey received an estimate from Pike's to reclaim and apply an overlay on County road and apply a top coat to Roaring Brook road for \$120,860 this summer. **Brian made a motion, seconded by Leanne, to approve Harvey's recommendation to accept Pike's proposal. The motion carried.**
 - b. First Quarter Financials: Cindy reviewed several points of interest in the minutes. The Board will review further and present her with any questions.
8. Old Business:
 - a. Unresolved Issues:
 - i. Vacation/Personal Leave for Road Crew: **Brian made a motion, seconded by Leanne, to extend the use of vacation and personal days for employees from December 31st to Town Meeting Day. The motion carried.**
 - b. Custodian of Records (Decision): **Brian made a motion, seconded by Leanne, to formally designate the Town Clerk as the Custodian of Records. The motion carried.**
9. New Business:
 - a. Listers – Consulting Contract (Ted Young): Ted shared information from the State of Vermont, requiring a contract for appraisal consulting services that will enhance their ability to appraise properties. NEMRC has submitted a contract at

\$150/hr. Funding for this expense will come from the Appraisal Fund not the General Fund. The Board signed the contract.

- b. Personnel File Management: Leanne will meet with Jessica and Cindy to discuss who is responsible for maintaining personnel files.
- c. Memphremagog Assn: Dave received an email from Memphremagog Watershed proposing to create a “french drain” that will reduce water contamination flowing into the Barton river. No action taken at this time.

10. Board Action:

- a. Review of Bills and Signing of Orders: The orders were signed.
- b. Sign VTrans Annual Packet: The Board signed the annual financial report and Certification of Compliance for Town Road and Bridge Standards and Network Inventory.

11. Adjourn: Brian made a motion, seconded by Leanne, to adjourn at 7:57pm.

Respectfully Submitted,

Cynthia Epinette
Transcriber

David Simmons, Chair

Brian Carroll

Leanne Harple