

TOWN OF GLOVER
CEMETERY RULES & REGULATIONS
Andersonville, French, West Glover and Westlook I & II

I. **Hours of Operation:**

- a. All cemeteries shall be open from 7:00 a.m. until dusk from May 1st until November 1st.
- b. Everyone shall leave the grounds by closing times.

II. **General Cemetery Rules:**

- a. No person shall remove any objects from a lot unless it is on their own lot.
- b. Destruction of property in any Town of Glover Cemetery is prohibited and will be dealt with under the fullest extent of the law.
- c. Removal of stones and/or monuments for repair, cleaning, engraving or replacement must be pre-approved by the lot owner, unless all reasonable attempts to contact the family have been unsuccessful.
- d. No commercial trucks or snowmobiles shall be allowed inside the cemetery except with permission from the Cemetery Commissioners.
- e. All animals shall be leashed and under control at all times. Owners shall clean up after their animals.
- f. Children, under the age of fourteen (14), within cemetery grounds must be attended by an adult who shall be responsible for his/her conduct.
- g. No solicitation of any kind shall be permitted on or within any Town of Glover Cemeteries: this includes distribution of business cards, pamphlets, or posters.

III. **Volunteers, Contractors and other workers:**

- a. All workers, in any capacity, in the cemeteries, shall be subject to the direction and control of the Cemetery Commissioners.
- b. Any worker who does not abide by the regulations or respect the property of the cemeteries shall not be permitted to enter the cemeteries.
- c. All contractors and/or businesses working in any Glover Cemetery must carry current insurance:
 - i. A Certificate of Liability Insurance is required annually at the Town Clerks Office by May 1st and other times during the year as coverage expires. Insurance coverage must include: commercial general liability, automobile and worker's compensation.
 - ii. "Town of Glover" must be identified as the Certificate Holder.
- d. All contractors working in any capacity in the cemeteries shall give notice to the Cemetery Commission/Sexton before performing any work in the cemeteries.
- e. In all cases, all excavated material shall be removed or, if permission is given, be placed in a designated area, as stated in the written contract.
- f. Any damage that may be done to cemetery property shall be repaired by the entity, at the expense of the entity.
- g. All workers engaged in the vicinity of a burial shall suspend their labors during a service and all equipment shall be moved outside the cemetery and shut off.

IV. Lot Sales:

- a. Purchase of lots for current residents and former residents of the Town of Glover: See summary of fees in Section XI.
- b. Non-residents can purchase lots: See summary of fees in Section XI.
- c. The sale of multiple lots together by one purchaser shall be considered a plot. The minimum number lots to make up a plot shall be two (2).
- d. For traditional burials: One (1) full burial and one (1) cremation burial in each lot is permitted or six (6) cremations on one (1) lot is permitted. In the Memorial Garden only one (1) cremated person is permitted in a given spot. In the Green/Natural burial area only one (1) person is permitted in each lot. (No cremated remains are permitted in the Green/Natural burial area.)
- e. Persons desiring to purchase cemetery lots or plots will contact the Town Clerk and shall obtain a copy of the Cemetery Regulations from the Glover Town Clerk and/or Cemetery Commissioners.
- f. The Board of Cemetery Commissioners has the authority to designate certain section of the cemeteries where lots will not be sold.

V. Lot Transfer/Sales-Private:

- a. Any transfer of ownership or interest in any lot shall become valid once recorded with the Town Clerk, and must include a sales agreement signed by both parties, and such transfer or assignment is endorsed by the Town Clerk. Sales of private lot(s) are between the owner and the purchaser or may be donated back to the Town.
- b. New corner stones must be purchased through the Town of Glover by the new lot owners. See Section IX for fees.

VI. Lot Owner's Responsibilities:

- a. Lot owners will be allowed to plant flowers and place artificial flowers on their lots. Lot owners are not permitted to plant trees or shrubs. Artificial flower arrangements must be removed from the cemetery property by November 1st. Wreaths must be removed from the cemetery property by May 1st. Any miscellaneous items placed on graves that have been strewn about by the weather will be removed at the discretion of the groundskeepers or cemetery workers.
- b. All planting must be contained within fifteen (15) inches of the monument, they must stay within the boundaries of the lot and must be maintained by the lot owner.
- c. Any plantings that infringe upon the boundaries of any adjacent lots must be trimmed back or removed by the lot owners. When plants are not maintained by lot owners, cemetery personnel and/or their representatives may trim or remove plantings, if necessary, to prevent damage to property and monuments.
- d. Lot owners assume the risk and take full responsibility for any items left at a grave site.
- e. No glass containers, other than Eternal Lights, shall be allowed in any cemeteries.

VII. Monuments and Markers:

- a. All monuments and markers shall be installed by the monument company including placing the four (4) cornerstones. This includes all military, footstones and cremation markers.
- b. Only one headstone will be allowed on each single lot.

VIII. Interments and Burials:

- a. All arrangements for all interments shall be made a minimum of twenty-four (24) hours in advance.
- b. Funeral Directors shall bring and turn over to the person who prepares the grave site, or his/her designee, a burial permit or cremation certificate, whichever applies with all information completed prior to any burial service/burial. No burial will take place without the above, duly noted certificates. In the case of a Memorial Garden burial the family (or friend) shall bring the cremation certificate to the grave digger.
- c. Persons desiring to allow the interment of bodies other than members of their own family shall give written permission of the same signed by the lot owner or by his/her legal representative and recorded in the Town Clerk's Office.
- d. No interment and/or cremated remains of a body, other than human, shall be permitted in the cemetery.
- e. All workers refer to Section III.
- f. No disinterment or removal of a body shall be allowed except as provided by Title 18 of the State of Vermont Statutes Annotated.

IX. Memorial Garden:

- a. Cremains/Ashes must be in a biodegradable container, no larger than a twelve (12) inch x twelve (12) inch container. Biodegradable is defined as a substance capable of being decomposed by bacteria or other living organisms.
- b. Flowers, shrubs and trees are not permitted. Family and friends may make a donation to the Cemetery Commission towards flowers, shrubs and trees that the town will plant. This is to prevent invasive flowers from spreading, the shrubs from getting too large and the trees from interfering with other garden areas.
- c. Grave markers, cornerstones, headstones and footstones are not permitted. The name, year of birth and year of death of the cremated individual will be engraved on a granite monument.

X. Green/Natural Burials:

Each grave is dug to a depth of three and a half (3 ½) feet. The unembalmed body must be in a biodegradable container such as a natural wood casket, a wicker casket, a shroud, or other cloth covering. Biodegradable is defined as a substance capable of being decomposed by bacteria or other living organisms. The objective is to compost the body as fast as naturally possible.

- a. We are only able to offer green/natural burials during the months of May 1st – October 31st. We do not have the facilities to store bodies over the winter.
- b. People who have purchased a lot in the traditional burial area who wish to be buried in the green/natural burial area or memorial garden instead, may sell their

traditional burial area lot and purchase a lot in the other area. (See Section V – Lot Transfer/Sales-Private)

- c. People who have purchased a green/natural burial area lot who pass away during the months the cemetery is closed will have to purchase a traditional burial lot or a spot in the memorial garden and may sell the green/natural burial area lot.
- d. Deceased persons shall not be embalmed or topically treated with sprays or compounds, unless with non-toxic products. Bodies accepted for burial shall be wrapped in a shroud, quilt, or blanket, and/or placed in a biodegradable burial container.
- e. All materials used in the manufacturing or construction of caskets, burial containers, shrouds, quilts, blankets, clothing, and urns shall be 100% biodegradable and non-toxic. Materials used must be plant derived, natural, animal, or natural materials, including the shell, liner, handles, fasteners, and adornments of any burial container, shroud, quilt, blanket, clothing, or urn. Materials used in the manufacturing, construction, and finishing of products used for burial shall not contain plastics, acrylics, or similar synthetic polymeric materials. Shrouds, quilts, and blankets used for burial without a casket shall have a natural wood backer (tray) no less than half ($\frac{1}{2}$) inch thick and the length and width of the body, to stabilize the decent during the burial process. Plywood and/or OSB are not acceptable forms for a backer. The Cemetery Commissioners reserve the right to reject a burial if these conditions are not met.
- f. Vaults and liners are prohibited.
- g. No enclosure of any nature, such as fences, walls, hedges, or ditches, shall be permitted around any lot. This is a natural burial area therefore the planting of trees and shrubs is prohibited. Also, no inscriptions, statues, embellishments, effigies, artifacts, lights, wildlife feeders, wind chimes, flags or artificial decorations of any kind will be permitted. Cut flower funeral tributes that have been removed from their containers may be buried with the deceased. All other funeral floral tributes may be taken home or will be removed. Fresh cut flower remembrance tributes may be place on the grave at any time and will be removed by Cemetery personnel upon becoming unsightly.
- h. Grave Markers, with names and dates, are permitted but not required. Stones may not exceed two hundred sixteen (216) square inches (approximately 12 x 18 inches) in size and must lay flat. No foundations will be permitted. The marker must be constructed of a natural material. Only one memorial stone is permitted for each burial site. Stones may be engraved but must remain simple in appearance. Photographs, electronics, sound, etc. are not permitted. The Cemetery may reject/remove any memorials that do not meet the specifications.
- i. Vehicles, other than light machinery used to dig the graves, are not permitted. Limited use of electric golf carts or similar light transport and people or animal drawn carts is permissible.
- j. No disinterment or removal of a body shall be allowed except as provided by Title 18 of the State of Vermont Statutes Annotated.
- k. In order to protect and maintain the integrity and intent of the Green/Natural Burial area, the Cemetery Commission, or contracted workers, reserves the right

to refuse the burial of any decedent for non-compliance of the Rules and Regulations as required in this section.

1. Only one (1) person may be buried in a given lot. (No cremated remains are permitted in the Green/Natural burial area.)

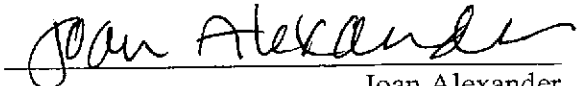
XI. Fees:

These fees pay for the right to be buried in the cemetery. You are not purchasing land.

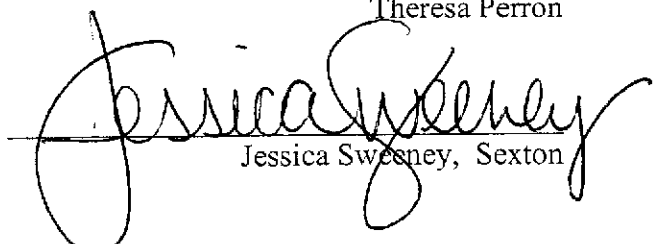
- a. All fees shall be paid in full before interment.
- b. Lot prices do not include opening and closing the grave site. See XI (c) for opening and closing a grave site. Lot prices do not include headstones nor lettering on the headstones.
 - i. **Lot prices to be paid to the Town of Glover:**
 1. **Traditional Burial Lots:**
 - a. Residential lot price: \$650.00 for two (2) lots. This includes the price of the lot and four (4) cornerstones.
 - b. Non-Residential lot price: \$750.00 for two (2) lots. This includes the price of the lot and the four (4) cornerstones.
 - c. A two (2) lot minimum is required in Westlook II. The dimensions of two lots are eight (8) feet wide and twelve (12) feet long.
 - d. Single lots are available in Westlook I. The dimensions of each lot is three and a half (3 ½) feet wide by twelve (12) feet long.
 2. **Green/Natural Burial Lots:**
 - a. Residential lot price: \$450.00 for single lot. This includes the price of the lot and four (4) cornerstones.
 - b. Non-Residential lot price: \$550.00 for a single lot. This includes the price of the lot and four (4) cornerstones.
 3. **Memorial Garden:**
 - a. Residential lot price is \$500.00. The price includes the twelve (12) inch x twelve (12) inch burial space, perpetual care, and lettering on the granite monument.
 - b. Non-Residential lot price is \$600.00. The price includes the twelve (12) inch x twelve (12) inch burial space, perpetual care and lettering on the granite monument.
 - c. **Burials:** The Town coordinates with a designated person to prepare the grave site. Only the designated person is allowed to open and close a grave site. Private individuals and family members are not allowed to prepare the grave site (dig a hole) for a traditional burial, green/natural burial nor in the memorial garden.
 - i. Full Burial rates are subject to change. You must contact the Town Clerk's office for the name and number of the designated person. The Town of Glover receives \$100.00 per full traditional burial. A check should be made payable to the Town of Glover and given to the designated person, along with the proper burial transit permits, at the time of burial.

- ii. Cremations rates are subject to change. You must contact the Town Clerk's office for the name and number of the designated person. The Town of Glover receives \$50.00 per cremation burial. A check should be made payable to the Town of Glover and given to the designated person, along with the cremation certificate, at the time of burial.

Approved 10/20/22


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