

Glover Selectboard Meeting

Minutes

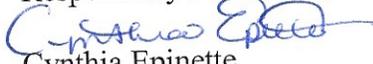
Thursday, December 12, 2019

Present: Brian Carroll, Jack Sumberg, David Simmons, Harvey Dunbar, Road Foreman, Jeff Tucker and Andrew Sampsell from Dubois & King, Howard Robinson, Steve Walcott, David Burke, Bill Koch, Tara Nelson, Job Breitmeyer, Glover Fire Department, and Cindy Epinette, Transcriber.

1. Meeting called to order at 6:28pm.
2. Review of Agenda: No changes were made to the agenda.
3. Minutes: **David made a motion, seconded by Jack, to approve the minutes dated November 14 and November 20, 2019. The motion carried.**
4. Appearances by Local Citizens and Visitors:
 - a. Dubois & King Engineers Report on Shadow Lake Dam: Mr Tucker and Mr Sampsell presented their findings. The Hydrologic and Hydraulic (H&H) study indicate that Shadow Lake's dam is in compliance with the current state regulations. However, new regulations are scheduled to be adopted in 2022 and it is likely that the dam will need modification to meet the new standards. The next steps in the process are a dam breach analysis, update of the emergency action plan, and preparation of an operations and maintenance plan. The Selectboard is working with the VT Dam Safety Engineers regarding EPA funding for this work.
 - b. Road Maintenance: Tara Nelson was present to express her appreciation for the work the Road Crew dedicates to keeping the roads clear in the winter and during bad weather. She also expressed concern about the road conditions on Bean Hill road. Some sections of the road are steep, crowned, and have no guardrails, such that they are hazardous at times in winter. She encourages the Board and Road Crew to sand the road more frequently. Harvey agreed to sand the road more frequently. The Board encourages motorists to use caution and common sense while driving on all Glover roads, especially when the weather is bad.
 - c. Fire Department: Job Breitmeyer was present to request an additional \$5,000.00 be allocated to the fire department in the 2020 budget. The fire department is preparing to replace multiple pieces of equipment and uniforms as well as replacing/repairing the roof and paving the driveway in front of the truck doors.
5. Announcements for Review:
 - a. Orleans County Meeting Warning: The Board reviewed the notice regarding the annual Orleans County meeting. No action taken.
 - b. FY2020 Budget Considerations: The Board reviewed the requests from NEMRC, VLCT and NVDA. They will include these request when preparing the 2020 budget.
 - c. Resolution regarding cannabis: The Board reviewed the proposed resolution from VLCT and tentatively agreed with it, but will delay a decision until more information is provided.
 - d. NEKWMD Quarterly Report: The Board reviewed the quarterly report. Jack mentioned that NEKWMD in Lyndonville will be accepting freon containing appliances (refrigerators, freezers, air conditioners, dehumidifiers) again soon.
6. Reports:

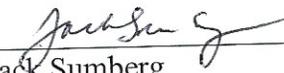
- a. Road Update: Jack will create an ad for the Chronicle, looking for a new member to the road crew.
- b. Orleans County Sheriff's Office Report (October): The Board reviewed the report. No action taken.
7. Old and Unfinished Business: none.
8. New Business:
 - a. COBRA Continuation Form: When a former employee is eligible for COBRA (health, dental and vision continuation insurance), the Board has the right to charge an additional 2% of the premium as an administrative fee and may also allow a grace period when the premium payment is due. The Board declined to charge the additional 2% administrative fee and agreed to no grace period.
 - b. Municipal Building Plumbing Needs: The Board received two quotes to replace old galvanized water pipes in the basement. Fred's Energy provided a quote of \$996.00 and Mountain Ridge Plumbing & Heating provided a quote of \$1,593.00. **David made a motion, seconded by Jack, to accept the quote from Fred's Energy. The motion carried.** Jack will schedule a time for Fred's to come in and do the work.
 - c. TAN Approval: We received quotes from 3 financial institution for the 2020 Tax Anticipation Note (TAN). **Jack made a motion, seconded by David, to accept the proposal from Community National Bank to borrow \$510,000.00 at 3.25% interest earned and 2.85% interest expensed. The motion carried.**
 - d. Review Municipal Building Restroom Renovation Plan: Coe & Coe provided a plan to update the restroom in the municipal building to meet ADA requirements. Jack will collect bids for these renovations.
 - e. 2020 Budget Preparations: The Board will meet on January 6, 2020 at 8am in the municipal office to begin preparing a proposed 2020 budget. There will not be a meeting on December 26, 2019.
9. Board Action:
 - a. The Board signed the director's orders.
10. Adjourn: David made a motion, seconded by Brian, to adjourn at 8:57pm.

Respectfully Submitted,

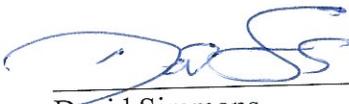

Cynthia Epinette
Transcriber



Brian Carroll, Chair



Jack Sumberg



David Simmons