

Revised/Corrected

TOWN OF GLOVER
Selectboard Meeting Minutes
Thursday, July 14, 2022

Board Members Present: Dave Simmons, Leanne Harple, Phil Young, Brian Carroll, Town Administrator, Mike Pray, Road Foreman, Jessica Sweeney, Town Clerk and Cindy Epinette, Transcriber.

Guests: Nick Ecker-Racz, Dan Clark, Tyler Scelza, Attending Remotely: Mariel Hess.

1. The meeting was called to order at 6:30pm.
2. Changes to the Agenda: The Board would like to invite Harvey Dunbar to the next meeting to celebrate his years of service to the town.
3. **Approval of Minutes: Leanne made a motion, seconded by Phil to approve the minutes dated June 23, 2022. The motion carried.**
4. **Tara Nelson – Wastewater Concern:** Tara had communicated with Dave about a dwelling not being connected to the sewer system. Dave explained that until their septic system failed there is nothing the Board can do.
5. **Road Update:**
 - a. Mike indicated the road crew have been ditching and doing tree work on Perron Hill. One of the trucks is in the shop for electrical issues. They are planning to do some grading on Daniel's Pond road and sealing spots on Shadow Lake road. In August a contractor will come in to install a large culvert on Shadow Lake road.
 - b. Nick expressed concern about shade trees being removed on Perron Hill. He indicated there is a new law regarding roadside tree management that was not followed. As the Glover Tree Warden he would like to meet with the Selectboard to create a management plan. He submitted a map of the trees he has identified as needing attention and encouraged the Selectboard and road crew begin systematically removing the trees. He also encouraged the road crew to take advantage of Better Back Roads and VLCT trainings.
 - c. The "Welcome to Glover" sign has been moved to the Westlook II Cemetery property. Jethro will post another "All Are Welcome" sign on those posts.
 - d. Mr. Gilman called the Town Clerk's office about his mailbox being damaged while the road was being graded.
6. **ARPA/Committee Discussion:**
 - a. **Leanne made a motion, seconded by Phil, to create an American Rescue Plan Act (ARPA) Advisory Committee, consisting of no more than five (5) and no less than three (3) members, consisting of a Glover for-profit business owner, a representative from a Glover non-profit organization, an ex-officio member of the Selectboard and a member of the Planning Commission, to review applications submitted requesting the use of ARPA funds. The motion carried.** The Application for ARPA Funds will be posted on the website, Front Porch Forum and copies can be picked up at the Town Clerk's office.
 - b. **Town Administrator:** Brian indicated the website is in the process of being upgraded. He encourages public input on what improvements can be made. Brian suggested he report to the Board on the 4th Thursday of the month.

7. **Delinquent Tax Collector Update:** Donna Sweeney has submitted her letter of resignation as the Delinquent Tax Collector (DTC), effective August 1, 2022. A notice will be posted regarding this vacancy. Two people have expressed interest in being appointed DTC to complete Donna's term of office
8. **Quarterly Financial Update:** The quarterly financial report was shared. The Board will review and discuss further at the next meeting.
9. **Proposed FY22 Tax Rate:** The Board reviewed the proposed FY22 property tax rates. **Dave made a motion, seconded by Leanne to approve a residential tax rate of \$1.6349 and non-residential rate of \$1.9933. The motion carried.** The rates are down from FY21.
10. **Warrant to Impound Unlicensed Dogs:** The Board reviewed the warrant. The Board was concerned about the wording in the previous warrant about destroying unlicensed dogs. Jessica reassured the Board that in the years that she has worked in the Town Clerk's office no dogs have been euthanized. The Warrant is a required document that allows the First Constable to do his job. The First Constable works with the residents. The Board signed the warrant.
11. **Division of Labor:** The Board reviewed the existing division of labor. Dave volunteered to cover Road/Equipment, Lake Parker/Shadow Lake Beach/Dam, and work with Brian on Technology/Office. Leanne volunteered to cover Human Resources, GREC and be the Sheriff's Department/Glover Ambulance contact. Phil volunteered to work with the Planning Commission and be the primary contact for Wastewater/Sewer.
12. **VLCT – Government Finance Overview for Selectboards:** VLCT is hold a workshop for Selectboard members regarding Government Finance. Phil will consider attending this workshop. Brian indicated VLCT has other workshops/seminars available to Selectboard members. Leanne, Phil and Brian expressed interest in the VLCT Town Fair being held later this fall.
13. **VT Dept of Health:**
 - a. The Board reviewed a letter received indicating the Health Officer's term expires in August. Nick indicated he does not want to be the Health Officer when his term expires. The Board will seek replacements for this position.
 - b. There is concern around Shadow Lake regarding septic systems failing and polluting the lake. Nick has encouraged all Shadow Lake Association members test their septic systems with a dye tablet. The Board suggested Shadow Lake Association and Lake Parker Association draft a policy that mandates septic testing on a regular basis and the Board will review.
 - c. There is a meeting scheduled for July 26th at the town hall to discuss the Shadow Lake assessment. VT Agency of Natural Resources will be there.
14. **Open Public Comment: none**
15. **Executive Session: Leanne made a motion, seconded by Phil to go into executive session at 7:23pm to discuss a personnel matter.**
16. **Executive Session was concluded at 7:49pm. Leanne made a motion, seconded by Phil to accept Jessica's letter of resignation as Town Clerk, Town Treasurer, Town Agent and Agent to Deed Town Owned Property, effective July 21, 2022. Jessica will continue to work with Cindy until March 2023, as the Assistant Town Clerk at the same rate of pay and benefits. And appoint Cindy Epinette as the interim Town Clerk, Town Treasurer, Town Agent and Agent to Deed Town Owned Property, effective July 28, 2022, until March 2023. The motion carried.** A notice will be posted indicating this vacancy. The notice gives the public the option of petitioning for a special town meeting. If no petition is presented the Selectboard appointment will continue until the next regularly scheduled town meeting in March 2023.
17. **The Directors Orders were signed.**

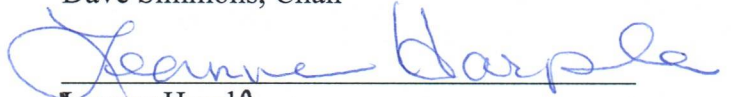
18. Adjourn: Dave made a motion, seconded by Leanne, to adjourn the meeting at 8:04pm.

Respectfully Submitted

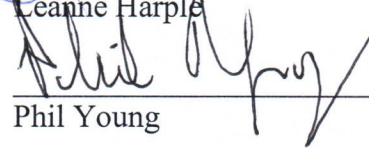
Cynthia Epinette
Transcriber



Dave Simmons, Chair



Leanne Harple



Phil Young