

Glover Selectboard Meeting

Minutes

Thursday, March 14, 2019

Present: David Simmons, Jack Sumberg, Brian Carroll, and Cindy Epinette, Transcriber.

1. Brian Carroll called the meeting to order at 6:30pm
2. Re-organization of the Board:
 - a. Board Chair: **David nominated Brian as the Board Chair, seconded by Jack. The motion carried.**
 - b. Board Clerk: **Jack nominated Cindy Epinette as the Board Clerk, seconded by David. The motion carried.**
 - c. Sign Orders: **Jack nominated Brian to sign the Directors' Orders until town meeting, 2020, seconded by David. The motion carried**
 - d. Backup to sign orders: **David nominated Jack as the backup signer. Brian nominated David as the backup signer. David withdrew his nomination of Jack. The Board approved David as the backup signer for the Directors' Orders.**
 - e. Posting Agendas/Meetings: **Jack made a motion that the Town Clerk's Office, Curriers Quality Market, and Lake Parker Store be designated as the official posting locations, The Barton Chronicle be designated the newspaper of record, and Town of Glover.org be designated the official town website. Seconded by David. The motion carried.**
 - f. Adopt Rules of Procedure: **Jack made a motion to adopt the Select Board Rules of Procedure as printed, seconded by David. The motion carried.**
 - g. Review Conflict of Interest Policy: The Board reviewed the policy adopted in 2014.
 - h. Appoint Necessary Town Officers: **Jack made a motion, seconded by David, to appoint the Select Board as the sewer and road commissioners. The motion carried. Jack made a motion to approve the list of appointments as presented, seconded by David. The motion carried.** The following appointments were approved for 2019: Fence Viewers are Nicholas Ecker-Racz and Merle Young Sr; Pound Keeper is Job Breitmeyer; Inspector of Wood, Lumber & Shingles is Bucky Shelton; Tree Warden is Nicholas Ecker-Racz; Weigher of Coal is Deborah Clark; Energy Coordinators are Ann Creaven and Mariel Hess; Road Foreman is Harvey Dunbar; NVDA Representative is Hope Colburn; Organization of Select Board Chairman is Brian Carroll and Clerk is Cynthia Epinette; 911 Coordinator is Kenneth Borland; Dog Control Officer is Job Breitmeyer; Flood Plain Zoning Officer is Michael Ladd, Board of Zoning Adjustment are Michael Fournier and Douglas Safford; Recycling Coordinator & NEKWMD Supervisory is Jack Sumberg; Recreation Committee are Rick Hudson, President; Wesley Alexander and Dan Demaine.
 - i. Local Emergency Operations Plan: Jack will contact NVDA to update the information.
3. Review Agenda: The Board added a discussion regarding the Shadow Lake Dam engineering study qualifications.
4. Minutes: **Jack made a motion, seconded by David, to approve the minutes dated February 28, 2019. The motion carried.**
5. Appearances by Local Citizens and Visitors: none.
6. Announcements for Review:
 - a. VLCT Meeting for Select Board: Select Board institute was reviewed.
7. Reports:

- a. Orleans County Sheriff's Department: The Board reviewed the February report. No action taken.
8. Old and Unfinished Business:
 - a. Municipal Building Pellet Furnace: **Jack made a motion, seconded by David, to contract with Cutting Edge Energy Systems to install a pellet furnace, as quoted, for \$21,400.00 with a rebate of \$6,000.00. The motion carried.**
9. New Business:
 - a. Executive Session: **David made a motion, seconded by Jack, to go into executive session at 7:25pm to discuss wages and benefits for the new town clerk and assistant town clerk positions. The motion carried. Executive session was concluded at 7:36pm.**
 - b. Wages for Town Clerk/Treasurer & Assistant: **Jack made a motion, seconded by David, to set the Town Clerk/Treasurer wage at \$19.75/hr and the Assistant Town Clerk wage at \$16.75/hr. The motion carried.**
 - c. Insurance Period for New Employee: **Jack made a motion, seconded by David, to waive the 6 month waiting period for the Assistant Town Clerk to be enrolled in the insurances. The motion carried.**
 - d. Email Archives: Brian will speak with Wildbranch about helping the town with integrated technology (IT) services.
 - e. Town Hall Chairs & Racks: Jack is researching the possibility of purchasing additional chairs and a chair rack for the town hall.
 - f. Shadow Lake Dam engineering qualifications: The Board received qualifying information from Dubois & King, Gomez & Sullivan and Weston & Samson. The Board will review the information received and discuss further at the next meeting.
10. Board Action:
 - a. The Board signed the director's orders.
11. Adjourn: David made a motion, seconded by Jack, to adjourn at 8:16pm.

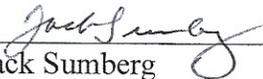
Respectfully Submitted,



Cynthia Epinette
Transcriber



Brian Carroll, Chair



Jack Sumberg



David Simmons