

TOWN OF GLOVER
Selectboard Meeting Minutes
Thursday, April 28, 2022

Board Members Present: Brian Carroll, Dave Simmons, Cindy Epinette, Transcriber. Attending Remotely: Leanne Harple

Guests: Dan Clark, Randy Williams, Planning Committee, Noel Ford, Anne Eldridge, Parker Pie and Noah Armstrong, CUD Representative.

1. The meeting was called to order at 6:30pm.
2. Changes to the Agenda: The Board added approving the liquor licenses for Parker Pie and a discussion regarding selling town property.
3. **Approval of Minutes: Dave made a motion, seconded by Brian to approve the minutes dated April 14, 2022. The motion carried.**
4. **Energy Committee Update – West Glover Solar Contract (Action):** postponed.
5. **CUD Update – Noah Armstrong:** Noah informed the Board that Shaun Campbell has requested someone else be appointed as the alternate CUD representative. He has moved out of town. Noah also mentioned that funding for the Broadband project has been good. Supply and labor shortages have been a problem. There has been 250-500 miles of Broadband service laid in Vermont this year. He could not estimate when this service would come to Glover, at this time.
6. **Orleans County Sheriff's Office Report (Review):** The Board reviewed the March report.
7. **Glover Trails/GREC Committee Discussion – includes Trails and Glover Day Committee:** Randy confirmed Glover Day is scheduled for July 30th. The Committee is still searching for a t-shirt vendor. **Glover Trails:** Noel Ford reported that a meeting is scheduled for May 19th at the town hall to organize this committee. The public is welcome to join the meeting and share their thoughts and ideas. Also, June 4th is considered National Trails Day. For more information contact Noel Ford.
8. **Road Update – includes Road Permit Policy:** The road crew has experienced multiple incidents when the road has been dug up to lay different types of lines. The road has not been restored to the same condition as before it was dug up which creates problems for motorists and additional work for the road crew to repair. The Board researched different options available to resolve this problem. Dave read a proposed Road Surface Cut Ordinance. **Dave made a motion, seconded by Leanne to approve the proposed ordinance as read. The motion carried.** The new ordinance can be found on the website. The existing Road Surface Cut Permit application will be updated accordingly.
9. **Financial Report Update:** The Board reviewed the quarterly report, noting that 95% of the gravel budget has been spent and 52% of the diesel fuel budget has been spent. They calculate the diesel budget will be overspent this year due to unexpected price increases.
10. **Planning Committee Update:** Randy shared the final draft of the Dubois & King report for the "Heart of Glover Village Plan". The next step is to submit the draft to NVDA to determine how the projects can be funded and then prioritize the projects. The Town must also resolve the issue of ownership of the Town Green with abutting landowners. Dave will follow up with the landowners and the legal process. The Board thanked Randy and the Planning Committee for all the work they've done.
11. **ARPA Update – includes review of Standard allowance option:** Per ARPA rules and regulations each town receiving ARPA funds must decide whether to choose reporting revenues based on an Actual Revenue Loss calculation or use the Standard Allowance. **Brian made a motion, seconded by Dave, to approve reporting based on the Standard Allowance. The motion carried. Discussion of the Town Administrator:** Brian was

informed that the paid ARPA Administrator should not be a Selectboard Member. The Board has identified four options to resolve this issue: (a) pay the Administrator with general funds and then get reimbursed from the ARPA funds, (b) a Selectboard member resigns and becomes the ARPA Administrator and the Selectboard appoint a replacement until Town Meeting; (c) Hire a third party who can also work with surrounding towns; or (d) Increase the number of Selectboard members to distribute the work load and not hire an ARPA Administrator. Brian will research the last two options.

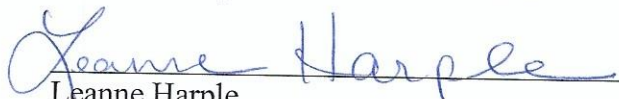
12. **Selling Town Owned Property:** Dave contacted Sara Davies-Coe regarding the legal process when selling town property. The process includes researching sub-division requirements, researching if the land was given as a gift to the town, performing title searches and warning the sale to inform neighbors who may be interested in the section of land. Dave will speak with the interested party to determine how much time and money they want to invest in this proposed land sale. It has the potential for costing more in legal fees than the price of the land itself.
13. **Open public comment period:**
 - a. **Liquor License:** Anne Eldridge presented the 2022 Liquor License renewal forms for the Board to sign. **Dave made a motion, seconded by Leanne, to approve the liquor licenses for Parker Pie as submitted by Anne. The motion carried.**
 - b. **Website:** Dan Clark is concerned that some meeting minutes are not on the town's website. The Board agreed that this is an issue and they will try to resolve it.
14. **Executive Session:** Dave made a motion, seconded by Brian, to go into executive session at 8:06pm to discuss a personnel matter.
15. **Executive Session** was concluded at 8:23pm. **Dave made a motion, seconded by Leanne to increase the new Road Foreman's hourly rate by \$1.50, effective May 1, 2022. The motion carried.**
16. **The Directors Orders were signed.**
17. **Adjourn:** Dave made a motion, seconded by Leanne, to adjourn the meeting at 8:25pm.


Respectfully Submitted



Cynthia Epinette
Transcriber



Brian Carroll, Chair

Leanne Harple

Dave Simmons